

MINUTES OF COUNCIL STUDY MEETING – JANUARY 19, 2010

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THE WEST VALLEY CITY COUNCIL MET IN STUDY SESSION ON TUESDAY, JANUARY 19, 2010, AT 4:30 P.M., IN THE MULTI-PURPOSE ROOM, WEST VALLEY CITY HALL, 3600 CONSTITUTION BOULEVARD, WEST VALLEY CITY, UTAH. MAYOR PRO TEM RUSHTON CALLED THE MEETING TO ORDER.

THE FOLLOWING MEMBERS WERE PRESENT:

Corey Rushton
Russ Brooks
Steve Buhler
Carolynn Burt
Don Christensen
Steve Vincent

Paul Isaac, Acting City Manager
Sheri McKendrick, City Recorder

ABSENT:

Mike Winder

STAFF PRESENT:

John Evans, Fire Chief
Kevin Astill, Parks and Recreation Director
Richard Catten, City Attorney
Russell Willardson, Public Works Director
Jim Welch, Finance Director
Nicole Cottle, CED Director
Layne Morris, Community Preservation Director
Mike Wells, Acting Police Chief
Steve Pastorik, CED Department
Owen Jackson, Administration
Jake Arslanian, Public Works Department

1. **APPROVAL OF MINUTES OF STUDY MEETING HELD JANUARY 5, 2010**

The Council read and considered the Minutes of the Study Meeting held January 4, 2010. There were no changes, corrections or deletions.

After discussion, Councilmember Burt moved to approve the Minutes of the Study Meeting held January 5, 2010, as written. Councilmember Buhler seconded the motion.

A roll call vote was taken:

Mr. Vincent Yes

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Mr. Brooks	Yes
Mr. Buhler	Yes
Ms. Burt	Yes
Mr. Christensen	Yes
Mayor Pro Tem Rushton	Yes

Unanimous.

2. **REVIEW AGENDA FOR REGULAR MEETING OF JANUARY 19, 2010**

Mayor Pro Tem Rushton noted no new items had been added to the Agenda for the Regular Council Meeting scheduled January 19, 2010, at 6:30 P.M. Upon inquiry, there were no questions from members of the City Council regarding items scheduled on the subject Agenda.

3. **AWARDS, CEREMONIES AND PROCLAMATIONS SCHEDULED JANUARY 26, 2010:**

A. **INTRODUCTION OF NEW EMPLOYEES**

Acting City Manager, Paul Isaac, stated the following new employees would be introduced to the City Council at the Regular Council Meeting scheduled January 26, 2010:

Community Preservation Department

Edward Trimble, Shelter Technician
Sandra Bame, Shelter Technician

Law Department

Christina Kent, Entry Legal Secretary

Police Department

Christian Merkurieff, Police Officer
Christopher Walsh, Police Officer
Robert West, Police Officer

Public Works Department

Daniel Ward, Mechanic II
Gene Smith, Operator I

B. **EMPLOYEE OF THE MONTH, JANUARY 2010 – HOLLY ZIEGENHORN, POLICE DEPARTMENT**

Acting City Manager, Paul Isaac, stated Councilmember Brooks would read the nomination of Holly Ziegenhorn, Police Department, to be recognized as Employee of the Month for January 2010, at the Regular Council Meeting scheduled January 26, 2010, at 6:30 P.M.

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C. PROCLAMATION ESTABLISHING AND PROMOTING A CHILD-SAFE COMMUNITY STANDARD

Acting City Manager, Paul Isaac, stated Councilmember Burt would read a proclamation establishing and promoting a child-safe community standard, at the Regular Council Meeting scheduled January 26, 2010, at 6:30 P.M.

4. RESOLUTION NO. 10-08, AWARD CONTRACT TO CRACAR CONSTRUCTION FOR CONSTRUCTION OF THE HUNTER VILLAGE PARK PROJECT AND AUTHORIZE EXECUTION OF THE CONTRACT

Acting City Manager, Paul Isaac, discussed proposed Resolution No. 10-08 which would award a contract to Cracar Construction, in the amount of \$592,747.64, for construction of the Hunter Village Park Project and authorize execution of the contract.

Mr. Isaac stated bids had been solicited and the following 14 bids were received:

Ascent Construction	\$568,330.03
S&L Excavating	\$573,948.21
Arnell-West	\$589,667.67
Brubaker Construction	\$547,700.00
Cracar Construction	\$543,574.36
Stapp Construction	\$560,269.69
Newman Construction	\$563,420.50
Sunroc Corp.	\$616,853.93
ACME Construction	\$604,145.10
Chad Broderick Construction	\$602,758.85
Pacific West LLC	\$623,899.34
Dawson Development	\$557,178.01
CK Construction	\$587,039.52
Bowen Construction	\$658,072.49

Mr. Isaac reported the Engineers' estimate was in the amount of \$650,000.00. He indicated with two bids under \$550,000.00 and seven bids under \$575,000.00, there was confidence these bids reflected the current cost of construction of the proposed park improvements and the best possible pricing for the project had been received. He also reported Cracar had submitted the lowest responsible bid and their references had been reviewed and found to be in order and acceptable for this size and type of project.

The Acting City Manager stated because the price was well below the funding allotted for this project a price for installing sod in the park rather than seeding it had been negotiated. He indicated an additional \$50,826.72 had been added to the contract to cover that change, resulting in a total still under the original budgeted amount of \$600,000.00.

Mr. Isaac advised there were two pieces of undeveloped park property across the street from each other in Hunter Village – one was .5972 acres and the other was 5.05 acres (a total of 5.65 acres). He indicated residents of the area surrounding the park site had

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requested the park be finished for several years. He further stated adequate funding had been allocated for the project. Design meetings had been held during the summer of last year for the residents where input was received. He stated the project had been bid in December 2009, with a low and responsible bidder determined.

Parks and Recreation Director, Kevin Astill, further reviewed the proposed Resolution and answered questions from members of the City Council.

The City Council will consider proposed Resolution No. 10-08 at the Regular Council Meeting scheduled January 26, 2010, at 6:30 P.M.

5. **RESOLUTION NO. 10-09, RESOLUTION OF THE CITY COUNCIL URGING CITIZENS AND GUESTS IN THE CITY TO BECOME “IDLE FREE”**

Acting City Manager, Paul Isaac, discussed proposed Resolution No. 10-09 which would urge citizens and guests in the City to become “idle free.”

Mr. Isaac stated the subject resolution recognized the health and safety concerns caused by excessive idling of motor vehicles and encouraged “idle free” zones and other measures to reduce motor vehicle idling. He also stated the proposal would support efforts to improve air quality and public safety by reducing motor vehicle idling. He indicated several schools within the City had become “idle free” or were actively working to reduce idling at their locations. In addition, the Police Department had conducted extensive training for both its officer and citizens regarding the appropriate idling of motor vehicles.

The Acting City Manager noted the proposed resolution had been prepared by City staff at the request of and with the assistance of Councilmember/Mayor Pro Tem Rushton. Mr. Isaac further reviewed the proposed Resolution and answered questions from members of the City Council.

Mayor Pro Tem Rushton stated genesis had come from discussion with the City Manager regarding certain schools adopting “idle free” policies and the Police Department adopting good practices in that regard. He also stated the City Attorney had assisted in drafting language in the proposed resolution. He indicated it would be the right thing to do and would be a good step forward for West Valley City to be on the forefront and encourage residents and guests to be “idle free” especially on the bad air quality days.

City Attorney, Richard Catten, noted the proposal was in the form of a resolution and not an ordinance so there would be no enforcement regulations to be taken, but rather would encourage residents and guests to be “idle free.”

Upon inquiry by Councilmember Buhler, the Acting City Manager explained information regarding the resolution would be disseminated to residents by working with the press and including information on the City’s website. Mr. Isaac advised staff would be diligent about “getting the word out.”

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Councilmember Vincent advised there were groups of people and planning organizations pushing for no drive-up windows at restaurants and banks.

Councilmember Brooks inquired if there was currently an ordinance in place that prohibited residents from warming up cars. Mike Wells, Police Department, stated people were encouraged against that practice as a large number of cars were stolen annually from driveways and garages.

Councilmember Burt suggested this would be a great subject for the next West Valley Journal article. It was also noted it was Councilmember's Buhler's turn to write the article.

6. **RESOLUTION NO. 10-10, AUTHORIZE LEASE OF RADIO COMMUNICATIONS EQUIPMENT FROM MOTOROLA AND UCS WIRELESS FOR USE BY THE POLICE DEPARTMENT**

Acting City Manager, Paul Isaac, discussed proposed Resolution No. 10-10 which would authorize lease of radio communications equipment from Motorola and UCS Wireless for use by the Police Department.

Mr. Isaac stated the City had need to lease police radio communications equipment for use in its police vehicles and satellite telephones for use in the Mobile Command Post. He also stated formal bidding would not be required because the vendors, Motorola and UCS Wireless held contract with the State of Utah. He advised the subject equipment would be purchased through the HP Master Lease Purchase Agreement approved in 2006 under Resolution No. 06-04. He indicated the City would finance the radio equipment over a seven-year period.

Acting City Manager, Paul Isaac, further reviewed the proposed Resolution and answered questions from members of the City Council.

The City Council will consider proposed Resolution No. 10-10 at the Regular Council Meeting scheduled January 26, 2010, at 6:30 P.M.

7. **RESOLUTION NO. 10-11, RATIFY THE CITY MANAGER'S APPOINTMENT OF KEITH SADLER AS CHAIR OF THE SISTER CITY COMMITTEE OF WEST VALLEY CITY, TERM: JANUARY 1, 2010 THROUGH DECEMBER 31, 2010**

Acting City Manager, Paul Isaac, discussed proposed Resolution No. 10-11 which would ratify the City Manager's appointment of Keith Sadler as Chair of the Sister City Committee of West Valley City for the term January 1, 2010, through December 31, 2010.

Mr. Isaac stated Keith Sadler desired to serve as Chair of the Sister City Committee.

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The Acting City Manager further reviewed the proposed Resolution and answered questions from members of the City Council.

The City Council will consider proposed Resolution No. 10-11 at the Regular Council Meeting scheduled January 26, 2010, at 6:30 P.M.

8. COMMUNICATIONS:

A. COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) UPDATE

Upon previous direction of City Manager, Wayne Pyle, the Community Preservation Director, Layne Morris, updated the City Council and discussed updated information summarized as follows:

- Community Development Block Grant (CDBG) process
- U.S. Department of Housing & Urban Development (HUD) requirements
- Application process with two required public hearings
- Committee in place to evaluate applications and make recommendation to City Manager
- Planning on same amount of CDBG funds as last year – approximately \$963,000
- City Manager to make recommendation to City Council; hold public hearing and Council make final decision regarding projects and programs to be funded

Mr. Morris answered questions from members of the City Council, specifically certain projects and/or programs requesting funding. It was noted that Council members had received a copy of each application.

Mayor Pro Tem Rushton inquired what type and/or how much input the Committee desired from the City Council. He expressed a desire to be more involved on the “front end” rather than hearing all the pleas for funding at the next public hearing. Acting City Manager, Paul Isaac, advised staff could be put in a position of having the groups contacting City Council members individually.

Upon inquiry, Layne Morris, Community Preservation Director, suggested most of the applications submitted were viable and valid. He also advised some had been weeded out for various reasons such as not spending all the funds allocated in prior years. He indicated the Committee reviewed each application in detail after the first public hearing and ranked them according to certain criteria. He also stated public services category was the critical funding amount and the people who know the organizations and programs are City staff. He stated he liked having the Committee involved in the process and staff making the recommendation to the City Manager who then submitted to the Council for final approval.

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Upon inquiry by Councilmember Burt, Mr. Morris gave an overview of the makeup of the committee members. He also gave an overview of the criteria that might be used by the Committee in evaluating and rating each application.

Mayor Pro Tem Rushton thanked Layne Morris, Community Preservation Director, for the updated information and requested the Council's appreciation be passed along to the committee members for their service and efforts.

B. **COUNCIL UPDATE**

Acting City Manager, Paul Isaac, stated the City Council had previously received a Memorandum outlining upcoming meetings and events as follows: January 26, 2010: Council Study Meeting, 4:30 P.M., Regular Council Meeting, 6:30 P.M.; January 27, 2010: ULCT Local Officials Day at the Legislature; January 29 & 30, 2010: Council Strategic Plan Workshop, UCCC; February 2, 2010: Council Study Meeting, 4:30 P.M., Regular Council Meeting, 6:30 P.M.; February 9, 2010: Council Study Meeting, 4:30 P.M., Regular Council Meeting, 6:30 P.M.; February 15, 2010: President's Day Holiday – City Hall closed; February 16, 2010: Council Study Meeting, 4:30 P.M., Regular Council Meeting, 6:30 P.M.; February 23, 2010: Council Study Meeting, 4:30 P.M., Regular Council Meeting, 6:30 P.M.; March 2, 2010: Council Study Meeting, 4:30 P.M., Regular Council Meeting, 6:30 P.M.; March 6, 2010: WWE Raw "Road to WrestleMania," E-Center, 7:30 P.M.; March 9, 2010: Council Study Meeting, 4:30 P.M., Regular Council Meeting, 6:30 P.M.; March 13-17, 2010: NLC Conference, Washington D.C.; March 16, 2010: Council Study Meeting, 4:30 P.M., Regular Council Meeting, 6:30 P.M.; March 23, 2010: Council Study Meeting, 4:30 P.M., Regular Council Meeting, 6:30 P.M.; March 31, 2010: Michael Buble' "Crazy Love Tour" Concert, E-Center, 8:00 P.M.; and April 5, 2010: Muse concert, E-Center, 7:30 P.M.

9. **COUNCIL REPORTS:**

A. **COUNCILMEMBER DON CHRISTENSEN – VALLEY FAIR MALL GROUNDBREAKING**

Councilmember Christensen reported regarding a groundbreaking this date at the Valley Fair Mall.

B. **COUNCILMEMBER CAROLYNN BURT – COMMUNITY EDUCATION PARTNERSHIP (CEP)**

Councilmember Burt advised that the following day the Community Education Partnership (CEP) would have its first meeting and divide into committees, choosing their own leaders and agendas. She stated this would be a new and exciting concept to involve more people and she would report more in the future.

C. **MAYOR PRO TEM COREY RUSHTON – HALE CENTRE THEATRE**

Mayor Pro Tem Rushton advised that Hale Centre Theatre would be recognized by the Salt Lake Chamber of Commerce as one of five outstanding organizations.

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He suggested West Valley City might want to send a note of congratulations to the Theatre. Acting City Manager, Paul Isaac, concurred and stated he would follow up on the letter of congratulations.

10. NEW BUSINESS SCHEDULED AT 5:30 P.M.:

A. RECEPTION IN RECOGNITION OF NEIGHBORHOOD GROUPS IN THE LOBBY OF CITY HALL

Upon adjournment of the Study Meeting, Mayor Pro Tem Rushton invited members of the City Council and City staff to attend a reception in honor of the City's neighborhood group organizations being held in the Lobby of City Hall.

THERE BEING NO FURTHER BUSINESS OF THE WEST VALLEY COUNCIL, THE STUDY MEETING OF TUESDAY, JANUARY 19, 2010, WAS ADJOURNED AT 5:04 P.M., BY MAYOR PRO TEM RUSHTON.

I hereby certify the foregoing to be a true, accurate and complete record of the proceedings of the Study Meeting of the West Valley City Council held Tuesday, January 19, 2010.

Sheri McKendrick, MMC
City Recorder